

CQC Action Plan - Review of Health Services for Children Looked After & Safeguarding in Portsmouth

Society of St James

Number	Recommendations	Actions	Assigned To	Completion Due Date	Progress	Comments/Evidence
5.1	Ensure all service users have current risk assessments recorded on their client record and that any safeguarding risks have been identified and escalated.	An Audit of all files will be undertaken by the Senior Recovery Workers of case loading staff. The audit will look for:- 1. A risk assessment to be in place. 2. Where there are dependents, that a PRAM/SAM has been completed. 3. Review current risk assessments to identify where there are changes that these have suitable management plans. 4. A regular sample audit is put in place quarterly	Anna Jackson	Weds 6th Sept - Audit discussed at team meeting and SRW's tasked to audit files. Audit to be completed by Weds Nov 1st 2017. Scheduled reports booked from March 2018		
5.2	Ensure the training needs analysis for the adult recovery service is compliant with the RCPH Intercollegiate Guidance 2015 and local LSCB Policy and that recovery staff access training according to guidance.	PCSB offer six modules safeguarding - NBT training environment. All staff will be booked onto a course. Also to look at options for training with the CCG	Anna Jackson	Weds 6th Sept - Audit discussed at team meeting and SRW's tasked to book staff. The completion of this action will be reliant on the number of training places available.		
Added: Paragraph 1.4 (not noted as a recommendation but opportunity to understand whether this arrangement is working effectively)	In the absence of a specialist midwife for substance misuse, community midwives care for expectant women and liaise with adult substance misuse services. We are unable to comment on the effectiveness of these arrangements as record keeping is fragmented which limits access to a complete patient record.	Contact with midwife added as a field for caseworkers to complete. This action need to be recorded in the case notes.	Darren Carter	Weds 3rd October 2017		